

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 10, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Mr. Geiger.

Mr. Geiger asked for a moment of silence in honor of Jim Ward who passed away this week.

2. ORGANIZATIONAL MEETING

- 2.1 **(Action)** Election of Officers – President; Vice-President; Clerk. Mrs. Knight nominated Mr. Geiger for the office of President. Nominations were closed. Mr. Geiger was elected with 5 yes votes. Mr. Parisio nominated Mrs. Taylor for the office of Vice-President. Nominations were closed. Mrs. Taylor was elected with 5 yes votes. Mrs. Knight nominated Mr. Parisio for the office of Clerk. Nominations were closed. Mr. Parisio was elected with 5 yes votes.
- 2.2 **(Action)** Appoint Secretary to the Board. Mr. Geiger moved, seconded by Mr. Parisio, to appoint Dr. Geivett as Secretary to the Board as stated in the Superintendent’s contract.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.3 **(Action)** Authorization of Signatures. Mr. Geiger moved, seconded by Mr. Parisio, to authorize the newly elected officers to sign documents on behalf of the Board.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.4 **(Action)** Approve Resolution #2015-16-05, Board Member Compensation. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2015-16-05. Roll call vote was taken.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.5 **(Action)** Develop Schedule of Regular Meetings for the Year. Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Schedule of Regular Meetings for the Year.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.6 **(Action)** Develop Board Calendar. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Board Calendar.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0
- 2.7 **(Action)** Designate Board Representatives as needed
 - a. Educators’ Hall of Fame Committee (2 members): Mr. Parisio & Mr. Geiger
 - b. District-School Leadership Team (1 member): Mr. Ward
 - c. Budget Committee (1 member): Mrs. KnightMr. Geiger moved, seconded by Mr. Parisio to appoint the abovementioned Board members as representatives to the listed committees.
AYES: Ward, Knight, Geiger, Taylor, Parisio
NOES: None
MOTION PASSED: 5-0

3. **AGENDA/MINUTES**

3.1 Approve the Minutes of the Regular Meeting of November 5, 2015. Mrs. Taylor moved, seconded by Mr. Geiger, to approve the Minutes of the Regular Meeting of November 5, 2015.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

3.2 Approve the Agenda for December 10, 2015. Mrs. Knight moved, seconded by Mr. Parisio, to approve the Agenda for December 10, 2015.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

4. **PUBLIC COMMENTS**: Jim Jones, a WHS Ag Advisory Committee member, read and presented a letter to the Board on behalf of the Committee requesting the Board take action to reinstate the project supervision periods for the Agriculture instructors, and when possible, insure that they are meeting the class size requirements for the Agriculture Incentive Grant.

5. **REPORTS**

5.1 **Employee Associations (WUTA & CSEA)** – No reports.

5.2 **Principals**

(MES) Mrs. Brown reported:

- Enrollment is 648 students.
- Painting of the 100 Wing and the cafeteria is finished.
- Thank you to Steven Permann and the maintenance team. They are doing a great job.
- The instructional coaches have been going out and especially working with the new teachers.
- The First 5 organization has been helping with the Kindergarten classes.
- Cinnamin Morton, with GCOE, presented CLOSE Reading to the teachers at the Collaboration Day.
- Condolences to Mr. Ward and the Ward family on behalf of MES.

(WIS) Mr. Sailsbery reported:

- Tuesday, December 8th, instructional coaches went out to work with new teachers.
- Jackie Campos, Autism Specialist with GCOE, made a presentation to the staff at the Collaboration Day on how to work with autistic children.
- Girls Basketball is finishing and Boys Basketball is beginning this week.
- Friday, December 11th, WIS is rewarding the students with a Fun Day.
- The Winter Concert will be held on Thursday, December 17th at 6:00 p.m. in the Cafeteria. A presentation will be made to the WIS students on Friday, December 18th at 9:30 a.m.
- 8th Graders are selling Krispy Kreme donuts as a fundraiser.
- WIS is collecting coats for kids on behalf of 4-H.
- WIS is holding a canned food drive which ends on December 17th for the local Food Bank.
- WIS Wear is available. They have sweatshirts and hats.
- Mr. Sailsbery distributed a report on Interventions at WIS.

(WHS) Mr. Humphreys reported:

- December 11th will be an assembly for Freshmen by Herff Jones about motivation, life, and realizing his/her potential.
- Next week is Finals Week.
- After Christmas break, WHS will be utilizing information that Ellen Hamilton presented regarding instructional rigor and how teachers can self-assess that in their classes.
- Some adjustments to Plus Period will be made in the next semester, so students can actually go the class they are struggling in for help. The Board requested Mr. Humphreys bring back information to the Board regarding numbers of students in Plus Period, how it's benefited the students; whether the numbers are increasing or decreasing; if students are taking advantage of it to help bring their grades up; and a comparison of students' grades from last year to this year.
- Mr. Parisio asked about getting a new scoreboard/clock for the WHS gym. The old one is not working. The Boosters will be meeting with the Superintendent to discuss purchasing new scoreboards.

(WCHS) Dr. Geivett reported:

- There will be a pancake breakfast on Thursday, December 17th at 9:00 a.m.
- Students made Christmas cards for the residents of the Willows Care Center.
- After the new year, students will switch from doing P.E. and begin arts & crafts with the residents of Willows Care Center.
- Condolences to the Ward family on behalf of WCHS and staff.

5.3 Associated Student Body Report – Lisa Pence reported:

- FFA has increased in meeting attendance. There are over 60 students who have turned in paperwork to show livestock at the Glenn County Fair this year.
- A food drive has been going on since the beginning of November.
- WHS is currently deciding on a theme for Winter Homecoming, which will be January 29th.
- Mr. Geiger asked about the students' perspective regarding the Plus Period. Ms. Pence said some students have an attitude that they are always going to be in Plus Period. Some students figure out what they need to do get out. Students don't generally use it for a "study hall" time.

5.4 Director of Business Services – Debby Beymer reported:

- Mrs. Beymer distributed an Enrollment Report showing enrollment numbers from this time last year to today. WUSD is down 8 students, and each student generates approximately \$7,500.
- WUSD received its Draft Independent Audit report. There was one non-monetary finding that is tied to the SARC, and it has already been corrected.

5.5 Director of State & Federal Programs – Ellen Hamilton reported:

- Mrs. Hamilton went over the EL Master Plan.
- The AYP/API scores have not been released yet. That information will be available at the January meeting.
- The state is looking into making the LCAP the new LEA plan.
- Every Student Succeeds Act (ESSA) was signed into law today by President Obama beginning in the 2017-18 school year. This replaces the Elementary and Secondary Education Act, currently known as No Child Left Behind.

5.6 Superintendent – Dr. Geivett reported:

- The new District website is up and going.
- WUSD signed a contract with CatapultEMS and will have trainings next month.
- December 8th was the Day of the Volunteer. Staff members sent out over 60 thank you notes to various people who have helped our District.
- Commended Debby Beymer and staff for a positive audit report.
- WUSD is working on getting bids for the roofing project at MES. Requests for bids will be advertised on December 5th and December 12th. The intent is for the work to be done the summer of 2016.
- There is a meeting on December 16th for the Rural Professional Learning Project (RLPN) with PIVOT Learning to study implementing technology in the classroom. District staff members will be learning how to use the software program we will be using to compile data.
- Every Student Succeeds Act (ESSA) – more information coming in the future, but it mirrors what California is doing with the LCFF.
- There is a possibility of a statewide bond election in November 2016. If that bond were to pass, that would give the state of California additional funds to provide funding to districts for construction on facilities. If we are in line for that funding, it is feared that we won't have the matching portion of money to do the facilities work that we need to do. We may want to consider doing another local bond election.

5.7 Board of Education Members**Mr. Parisio:**

- Thank you to the Ag Boosters for a very successful dinner last month which raised a lot of money for the Ag program.
- WHS Boosters had a very successful Christmas tree sale. There will be a dinner in January. Tickets are available.
- Our students represented the District very well while being interviewed by the local news regarding Coach Ward.
- The end of the first semester is next week, and it will be interesting to see how the new change with the Block Schedule/Plus Period affected grades.

- Condolences to the Ward family.

Mrs. Taylor:

- No report

Mrs. Knight:

- Condolences to the Ward family.
- Ms. Lohman from GCOE passed away. She was an amazing lady.
- Thank you to both booster organizations and all the parents for all the fundraising efforts.
- Thank you to all our staff for a great first semester.

Mr. Ward:

- Thank you to everyone for their thoughts and prayers.
- Extremely proud of WUSD and what we do in the District.

Mr. Geiger:

- Heart goes out to Mr. Ward and his family. Jim was the epitome of what men strive to be. Not just on the field as a coach, but interaction with students. He will be missed.
- The Boosters are actively involved in doing many different projects throughout the District. One project recently finished was installing drinking fountains at WHS and MES. WIS will be getting a drinking fountain as well.
- Other future projects – padded chairs for the gym for different sporting events. Revamp the WHS Library a little bit.
- Fall Sports Banquet will be December 14th.
- Winter sports are going on.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from David McDonald in the amount \$77.00 to go towards the Murdock Music Program.
2. Accept donation from C.F. Koehnen & Sons, Inc. in the amount of \$1,100.00 for WHS Volleyball.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #15-16-20 to attend school in the WUSD for the 2015/16 school year.
2. Approve Interdistrict Requests for Students #15-16-39 through #15-16-41 to attend school in another district for the 2015/16 school year.
3. Approve Interdistrict Requests for Students #16-17-01 through #16-17-02 to attend school in another district for the 2016/17 school year.

C. HUMAN RESOURCES

1. Approve employment of Lilianna Hernandez to the position of Cafeteria Helper II, effective 12/7/15.
2. Approve the following WHS Winter Sports Volunteer Coaches for the 2015/16 school year:

JV Boys Basketball Volunteer Coach	Caleb Fleming
Varsity Boys/Girls Soccer Volunteer Coach	Martin Castillo
Wrestling Volunteer Coach	Brandon McCorkle (pending clearance)
Soccer Volunteer Coach	Fabian Reynoso
Soccer Volunteer Coach	Christian Zepeda (pending clearance)

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 11/4/15 through 11/18/15.

Mr. Geiger requested Item C-2 be pulled from the Consent Calendar.

Mr. Parisio moved, seconded by Mr. Geiger, to approve the Consent Calendar excluding Item C-2.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

Mrs. Knight moved, seconded by Mr. Parisio, to approve Item C-2.

AYES: Ward, Knight, Taylor, Parisio

NOES: None

ABSTAIN: Geiger

MOTION PASSED: 4-0-1

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 0520.4	Quality Education Investment Schools
BP 3312	Contracts
BP 4143/4243	Negotiations/Consultation
BP 5111	Admission
BP 5113.1	Chronic Absence and Truancy
BP 5126	Awards for Achievement
BP 5144.4	Required Parental Attendance
BP 6170.1	Transitional Kindergarten
BP 6174	Education for English Language Learners

Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

- 2. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0420	School Plans/Site Councils
BP 1312.3	Uniform Complaint Procedures
BP 4040	Employee Use of Technology
BP 4131	Staff Development
BP 4231	Staff Development
BP 5121	Grades/Evaluation of Student Achievement
BP 5131.2	Bullying
BP 5148	Child Care and Development
BP 6163.4	Student Use of Technology
BP 6172.1	Concurrent Enrollment
BB 9100	Organization
BB 9223	Filling Vacancies

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

This is an information only item at this time – no action was taken.

- 3. **(Action)** Approve Williams Settlement – Willows Unified School District 2015-16 Glenn County Schools Deciles 1-3 Report.

Mr. Parisio moved, seconded by Mr. Geiger, to approve the Williams Settlement-Willows Unified School District 2015-16 Glenn County Schools Deciles 1-3 Report.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

- 1. **(Information/Discussion/Possible Action)** Modify Board Policy 6146.1 to Reflect Changes in the 9th Grade Health Requirement. Mr. Humphreys requested the Board grant a waiver of the Board Policy to WHS classes of 2018/19 and 2019/20 which will allow students to take Health in their Junior year. The current policy requires students to take Health during their Freshmen year as a graduation requirement. After some discussion, the Board recommended the item be brought back after a more formal plan is made regarding the

Health class at the high school as well as a review of the entire policy for additional changes that might need to be made.

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Annual Developer Fee Report

Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Annual Developer Fee Report.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve Resolution #2015-16-06, California Uniform Public Construction Cost Accounting Act.

Dr. Geivett distributed an updated Resolution.

Mr. Parisio moved, seconded by Mrs. Taylor, to approve Resolution #2015-16-06.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

8. **ANNOUNCEMENTS**

8.1 The WHS Family, Friends & Alumni Concert will be held on Saturday, December 12, 2015 at 5:30 p.m. at Willows Memorial Hall.

8.2 The WIS Winter Concert will be on December 17, 2015 at 6:00 p.m. in the WIS Cafeteria.

8.3 December 18, 2015 is a district-wide Minimum Day.

8.4 There will be a district-wide break from December 21, 2015 – January 1, 2016. School resumes on January 4, 2016.

8.5 The next Regular Board Meeting will be held on January 14, 2016, at 7:00 p.m. at the Willows Civic Center.

Mr. Geiger mentioned that Monday, December 14, 2015 is the Fall Sports Banquet and January 30th is the Booster's Wine & Dine Dinner.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:47, the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 9:00 p.m.

10.1 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (two cases)

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 10:42 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1: Case #1: Direction was given to the Superintendent.

Case #2: Conference with legal counsel. Direction was given to the Superintendent.

12. **ADJOURNMENT**

The meeting adjourned at 10:43 p.m.